

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio November 29, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid.

Hosbrook Road Traffic Calming Study – The Board reviewed a final version of the Hosbrook Road Traffic Calming Study and their preferred alternatives are: gateway signage, medians, sidewalks to Lynnfield, and raised intersections. The next step is to hold a public hearing for residents which will be held January 24, 2012 at 6:00 pm, Township Administration Building, 8540 Kenwood Road.

Parks and Recreation Update – Mr. McKeown advised the Trustees that the letters regarding the Luminaria went out to the residents in Dillonvale and it will begin at 6:00pm on Saturday, December 10, 2011. He reported that the cost of the 5K Run was \$1800 and that \$800 of that is the cost to rent a tent. The possibility of enclosing the shelter with tarps was discussed along with Mr. McKeown looking into the cost of buying a 20' by 40' tent.

Sheriff Patrol Update – Lt. Reid reported that the Kenwood Towne Centre traffic flowed well over the Thanksgiving holiday weekend with no interstate wrecks or backups. He advised the Trustees that he has a meeting scheduled with residents of Heitmeyer Farms to discuss pumpkin smashers.

Fire/EMS Invoices and Purchase Request – The Board approved the Fire/EMS invoices and purchase requests as presented. Chief Jetter advised that the FBI inspection last week revealed that they won't be in by December 12 and they received a \$795.00 fine. He also reported that he was checking on Toys R Us because there were complaints at about aisles being blocked.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented one purchase order for approval:
Dinsmore & Shohl LLP Professional Services \$3,727.50
A motion was made by Mr. Bishop to approve this purchase order request, seconded by Mr. Connor. Vote: All Aye.

Mr. Raabe reported to the Board that the vertical mulching project has been completed at the Hosbrook/FBI Access Road.

Schedule – Mr. Raabe presented the schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 9:25 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator

11/29/2011